

NG-CDF MATHARE  
MATHARE CONSTITUENCY  
P.O. BOX 38670-00623 NAIROBI

**TENDER INVITATION NOTICE**

Date: 28<sup>TH</sup> OCTOBER, 2025

The NG-CDF MATHARE Constituency invites interested bidders for the below tenders:

TENDER NO.	PROJECT NAME	CATEGORY
NG-CDF/MAT/OCT/28/ 2024-2025-8	PROPOSED CONSTRUCTION TO COMPLETION OF MABATINI ADMINISTRATION CHIEF'S OFFICE, JITUME HUDUMA CENTRE & ICT HUB	OPEN TENDER

Interested tenderers who meet the following mandatory requirements will be considered for further evaluation:

NB: The following documents MUST be attached by all bidders:

- (1) Attach copy of Business Registration/Incorporation;
- (2) Attach a valid copy of the business permit
- (3) Attach copy of VAT Registration Certificate;
- (4) Attach copy of current and valid Tax Compliance Certificate;
- (5) Attach copy of valid national construction authority (NCA) certificate (building works) under category NCA 6 and above.
- (6) Attach copy of CR12 with copies of director's ID;
- (7) Completely filled in and stamped, confidential business questionnaire, form of tender and serialized tender document;
- (8) Duly filled and signed Tender Form (MUST be in Tenderer's letter head)
- (9) Duly filled and signed Tender securing declaration form.
- (10) Dully filled and signed SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015. (TO BE COMMISSIONED)
- (11) Dully filled and signed SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE. (TO BE COMMISSIONED)
- (12) Duly filled and signed CERTIFICATE OF INDEPENDENT TENDER DETERMINATION (TO BE COMMISSIONED)
- (13) Duly filled and signed DECLARATION AND COMMITMENT TO THE CODE OF ETHICS (TO BE COMMISSIONED)

**Note:**

*Where certification is required, the certification will be by a commissioner of oaths. Certification MUST be dated. Certification MUST be current and within the last 6 months of this tender.*

Kindly obtain copies of specific tender quotations from Mathare NG-CDF.  
Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

Duly completed documents in plain sealed envelopes, clearly marked/indicated with the category number (*Tender no.*) should be delivered to the NG-CDF OFFICE or sent to:

The Fund Account Manager  
NG-CDF Mathare Constituency  
P.O. Box 38670-00623  
NAIROBI.

Not later than 5<sup>TH</sup> November, 2025 at 11.00 AM. Tenders will be opened immediately thereafter in the presence of tenders and /or their representatives who choose to attend.

*Late applications will not be accepted.*